



## **Request for City Council Committee Action from the Department of Regulatory Services**

**Date:** April 2, 2012

**To:** Council Member Elizabeth Glidden, Chair – Regulatory, Energy & Environment Committee

**Referral to:** Council Member Betsy Hodges, Chair – Ways & Means/Budget Committee

**Subject:** Enter into a negotiated contract with Medtox Laboratories, Inc.

**Recommendation:** Approval to enter into and negotiate a contract with Medtox Laboratories for 3 years, for an annual amount of up to \$60,000, with an option to extend for 2 one-year terms. In general, the contract is to be used for the purposes of analyzing environmental samples specifically, lead in dust, soil, paint chips and water.

**Previous Directives:** None

### **Department Information**

Prepared by: Jennifer Tschida, Supervisor, Healthy Homes – Lead Hazard Control (612) 673-5874

Approved by:

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Gregory K. Stubbs, AICP, Director of Regulatory Services

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Noah Schuchman, Interim Director of Licenses and Environmental Services

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Daniel Huff, Manager of Environmental Management and Safety

Presenters in Committee: Jennifer Tschida

### **Reviews**

- Permanent Review Committee (PRC): Approval X Date February 6, 2012
- Civil Rights Approval Approval X Date January 5, 2012

### **Financial Impact**

- Action is within the Business Plan

## **Supporting Information**

The Healthy Homes/Lead Hazard Control unit is requesting permission to enter into a negotiated contract with Medtox Laboratories for lead analytical services for lead in dust, soil, paint chips, and water. The services are necessary since the Minneapolis Public Health Laboratory has closed and the current laboratory services are exceeding \$50,000 per year.

A Request for Proposals was issued on February 6, 2012 with a due date of February 27, 2012. Three proposals were received in response to the RFP; Medtox Laboratories, Legend Technical Services and EMSL. All three proposals were reviewed and accepted as appropriate and complete.

The evaluation committee consisted of:

**Daniel Huff**, Manager, Environmental Management & Safety  
**Jennifer Tschida**, Supervisor, Healthy Homes-Lead Hazard Control  
**Nathan Olson**, Lead Risk Assessor, Healthy Homes-Lead Hazard Control  
**Alex Vollmer**, Lead Risk Assessor, Healthy Homes-Lead Hazard Control  
**Fardowza Omar**, Lead Risk Assessor, Healthy Homes-Lead Hazard Control  
**Eliza Schell**, Lead Risk Assessor, Healthy Homes-Lead Hazard Control  
**Gloria Flores**, Lead Risk Assessor, Healthy Homes-Lead Hazard Control  
**Andre Reed**, Independent contractor for the Healthy Homes-Lead Hazard Control unit

Mike Jensen of Hennepin County also reviewed and commented based on a summary of the proposals.

Medtox was chosen for their competitive pricing, their ability to analyze laboratory samples seven days per week, local analysis, and past experience with the Healthy Homes-Lead Hazard Control unit.

The costs of the laboratory analysis is within the business plan and is paid for with a combination of funds including the general fund, CDBG and federal grant funded dollars.

